

## **SS Peter & Paul's Catholic Primary School, Mawdesley.**



### **PRIVACY NOTICE FOR YEAR 6 PUPILS:**

Information for children.

Collection of Health Assessments/Questionnaires in Year 6.

Lancashire County Council, Blackpool Teaching Hospital NHS Foundation Trust are data controllers for the purposes of the Data Protection Act.

During Year 6 pupils will be asked to complete a Health Needs Assessment Questionnaire in a controlled and secured way, often on a protected web-platform.

The purpose of collecting this information is to allow:

School Nurses to offer you support to address individual health needs, School Nurses and their employing organisation will have access to your individual information, in order to identify who may require further support or who requires their services.

School Nurses adhere to national standards of confidentiality unless they have cause for concern around safety issues. The School Nurses will keep a record of your health assessment within your Child Health Record. The School Nurse may make individual contact with you in response to the answers you provide.

The information collected from the questionnaires will also be used to form a summary report for your school. This is anonymised information that will support schools to understand the health needs of their pupils and allow them to target resources appropriately. The School Nurses may be providing advice to your school in response to these anonymised reports to help understand and respond to the health needs of your school.

The Local Authority, being Lancashire County Council, will also use this information at an anonymised level in order to understand and address the population health needs of children and young people in areas of Lancashire and make appropriate plans and actions.

If you need more information about how the Lancashire County Council or Blackpool Teaching Hospitals NHS Foundation Trust store and use your information, then please to the following websites:

<http://www.lancashire.gove.uk/council/transparency/access-to-information/how-we-use-your-personal-information-and-your-right-to-access-it.aspx>

<http://www.bfwh.nhs.uk/>

- monitor and report on their progress
- provide appropriate pastoral care
- assess the quality of our services.

This information will include:

- their contact details
- national curriculum assessment results
- attendance information
- any exclusion information
- where they go to after they leave us
- personal characteristics such as their ethnic group
- special educational needs
- medical information.

We will not give information about our pupils to anyone without your consent unless the law and our policies allow us to do so. If you want to receive a copy or the information about your son or daughter that we hold please contact Mrs Fox, SS Peter & Paul's Catholic Primary School, Ridley Lane, Mawdesley, Lancashire, L40 3PP.

We are required, by law, to pass certain information about our pupils to the Local Authority (LA) and the Department for Education (DfE).

The DfE may also share pupil level personal data that we supply to them, with third parties. This will only take place where legislation allows it to do so and it is in compliance with the Data Protection Act 1998.

Decisions on whether the DfE releases this personal data to third parties are subject to a robust approval process and are based on a detailed assessment of who is requesting the data, the purpose for which it is required, the level and sensitivity of data request and the arrangements in place to store and handle the data. To be granted access to pupil level data, requestors must comply with strict terms and

conditions covering the confidentiality and handling of data, security arrangements and retention and use of the data.

For more information on how this sharing process works, please visit:

<https://www.gov.uk/guidance/national-pupil-database-apply-for-a-data-extract>

For information on which third party organisations (and for which project) pupil level data has been provided to, please visit:

<https://www.gov.uk/government/publications/national-pupil-database-requests-received>

If you need more information about how our Local Authority and/or DfE collect and use your information please visit:

<http://new.lancashire.gov.uk/council/transparency/access-to-information.aspx> (Local Authority)

OR

The DfE website at <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>